



“Helping bring YOU clean water”

Lincoln SWCD

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## LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, January 28, 2009.

Meeting called to order by the Chairman, Daniel Christianson, at 10:13 a.m.

Members Present:

Daniel Christianson, Chair  
Glen Sorensen, Vice Chair  
Conrad Schardin, Secretary  
Joe Weber, Treasurer  
John Boulton, PR&I@12:15

District Staff Present:

Pauline VanOverbeke, Dist. Manager  
Terry Dybsetter, Education Coord.  
Ron Madsen, Eng. Tech. @ 12:35  
Randy Kraus, Farm Bill Assist.

NRCS Staff Present:

Dennis Johnson, District Cons.  
Randy Sheik, Soil Con. Tech.  
Nathan Blankers, Soil Con.

Others Present

Curt Blumeyer, Co Commissioner  
Gary Watson, Assist. State Cons.

AGENDA: An updated agenda was distributed.

Oath of Office for Weber completed.

Christianson turned the meeting over to Blumeyer for Election of Officers.

Election of new officers: Call for nominations for the following offices for 2009:

ELECTION OF OFFICERS: Nomination open for Chairman: Weber nominated Christianson as Chairman. Question asked three times for nominations. Motion by Schardin, seconded by Sorensen to move nominations cease and to cast a unanimous ballot. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

Meeting was turned back over to the Chairman, Christianson at this time.

Motion by Sorensen, seconded by Schardin to leave the remainder of the positions the same as 2008, to move nominations cease and to cast a unanimous ballot. Positions are: Glen Sorensen for Vice-Chairman; Joe Weber for Secretary; Conrad Schardin for Treasurer; and John Boulton for PRI. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

Motion by Weber, seconded by Schardin to leave the special board assignments as follows the same as 2008: RCRC: Glen Sorensen, delegate; Conrad Schardin, alternate; SWPJPO: Daniel Christianson, delegate; Glen Sorensen, alternate; RC&D: Daniel Christianson, delegate; Joe Weber, alternate; LqP Watershed-Clean Water Partnership Team; John Boulton, delegate; and the Yellow Medicine Watershed Advisory Committee; Glen Sorensen, delegate. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

DESIGNATION OF OFFICIAL PAPER: Motion by Weber, seconded by Sorensen to designate the Ivanhoe Times as the official paper for 2009. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

DESIGNATION OF TAA FOR STATE C-S AND C-S RATE: Motion by Sorensen, seconded by Schardin to designate the following for the TAA for State C-S Projects: Sterzinger as the Technician for all tree projects and Madsen as the Technician for all other projects and to set the State C-S rate for 2009 at a rate not to exceed 75% cost-share. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

DESIGNATION OF BANKS: Motion by Schardin, seconded by Weber to designate the following banks for the Lincoln SWCD: Bank of the West, Ivanhoe-Checking Account and two-C.D.'s; First Security Bank, Hendricks for the Money Market Savings Account. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried .

MINUTES: The minutes from the December 17, 2008 meeting, were approved as mailed.

TREASURER'S REPORT: Motion by Sorensen, seconded by Weber to approve the Treasurer's Report for December, 2008. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

PURCHASE 1998 10 ½ ' HAYBUSTER DRILL: Motion by Schardin, seconded by Sorensen, to purchase from the Yellow Medicine SWCD a 1998 10 ½ ' Haybuster Drill for \$1,000. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

BILLS: Motion by Schardin, seconded by Sorensen to approve the payment of the bills for \$38,085.47 (see attachment). Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

STATE COST-SHARE PAYMENT: Motion by Sorensen, seconded by Weber to approve the State Cost-Share Contract payment as follows.

FY08-07 Dwight Buller WSCB 7-WSCB's Ash Lake, Section 19 20.4% \$3,788  
Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

FY08 STATE COST-SHARE SLIPPAGE: Slippage of FY08 C-S of \$712, is available for re-encumbering.

WORKING LANDS INITIATIVE PAYMENTS: Motion by Sorensen, seconded by Weber to approve the WLI Payments as follows and to approve employees to pay WLI payments as the District receives the funds.

|                   |         |              |                           |
|-------------------|---------|--------------|---------------------------|
| • Bruce Dushack   | FY08-06 | \$ 20,148.00 | Market Adjustment Payment |
| • Bruce Dushack   | FY08-07 | \$ 28,877.64 | Market Adjustment Payment |
| • Mark Doyscher   | FY08-08 | \$ 11,496.42 | Market Adjustment Payment |
| • Charles Nygaard | FY09-02 | \$ 45,550.71 | Market Adjustment Payment |
| • David B. Olson  | FY09-03 | \$ 39,906.00 | Market Adjustment Payment |
|                   | Totals  | \$145,978.77 |                           |

Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

TRANSFER OF FUNDS: Motion by Weber, seconded by Schardin to approve the transfer of \$15,000 from the Checking Account to the Money Market Savings Account. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

ACTUAL AND BUDGETED INCOME AND EXPENDITURE STATEMENT: VanOverbeke handed out the December, 2008, monthly and yearly actual and budgeted income and expenditure statement for review.

SWPJPO-25% LOCAL SHARE: Motion by Schardin, seconded by Weber to approve the 25% District share of \$1,000 for the SWPJPO for 2009 to come out of the \$4,800 they received for TSP feedlot work done in Lincoln County. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

STATE COST-SHARE CONTRACT APPROVALS: Motion by Weber, seconded by Schardin to approve the State Cost-Share Contracts as follows with Sterzinger being the Technical Representative on all projects.

|           |                  |                        |                     |                |
|-----------|------------------|------------------------|---------------------|----------------|
| • FY09-04 | David Sterzinger | Farmstead Shelter Belt | Ash Lake, Sec.18    | C-S \$2,354.00 |
| • FY09-05 | Larry Sterzinger | Farmstead Shelter Belt | Ash Lake, Sec.11    | C-S \$ 945.00  |
| • FY09-06 | David B. Olson   | Farmstead Shelter Belt | Hansonville, Sec.35 | C-S \$1,989.00 |
| • FY09-07 | Laura Willert    | Farmstead Shelter Belt | Drammen, Sec.36     | C-S \$1,252.00 |

Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

BEEHIVE INSURANCE: VanOverbeke explained that she received information from Beehive Insurance for Directors and Officers Liability for Conservation Districts. It was suggested to have the County Attorney look over this policy and the MCIT policy to compare the two.

FIRST SECURITY BANK OF HENDRICKS-COLLATERALIZATION: VanOverbeke talked with Matt Amundson from the First Security Bank. They are liable to secure the District Funds through collateralization of all money over the \$250,000 at 110%.

AFLAC REIMBURSEMENT SERVICES AGREEMENT: Motion by Sorensen, seconded by Weber to approve and sign the AFLAC reimbursement services agreement. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

2008 MDA FINANCIAL REPORT: Motion by Weber, seconded by Schardin to approve the 2008 MDA Financial Reporting documents and send to BWSR and publish on the Web Site as required. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

2009 ANNUAL PLAN: Motion by Weber, seconded by Schardin to approve the 2009 Annual Plan with changes as noted and publish on the Web Site as required. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

2008 MONTHLY AND YEARLY BUDGET: Motion by Schardin, seconded by Sorensen to approve the 2009 Monthly and Yearly Budget as presented and publish the yearly budget on the Web Site as required. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

REVIEW DISTRICT POLICIES: The District Policies will be reviewed at the February meeting.

DRILL RATES/POLICY: Motion by Weber, seconded by Sorensen to set the new drill rental rate of \$25 per acre use plus \$5 per acre with a minimum charge of \$50 and to let Madsen use his judgment on establishing a drill policy or not. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

MN DOT-LIVING SNOW FENCE AGREEMENT NO.93957 AND RESOLUTIONS: Motion by Schardin, seconded by Sorensen to approve and sign the MN DOT Living Snow Fence Agreement #93957 and Resolutions for the James Nichols Project. Affirmative: Christianson, Sorensen, Schardin, and Weber. Opposed: None. Motion Carried.

AREA V MEETING: Area V Meeting, February 19 @ St. Stephen Lutheran Church in Marshall.

RC&D MEETING: RC&D meeting, February 11 @ Key Largo in Slayton. The Investing in Ivanhoe Playground Equipment Addition request will need to be presented at the meeting. Also, Gary Watson suggested that the old computers/monitors should be discussed at this meeting to see if the RC&D should find a way to recycle all the old monitors in the Area.

OTHER ITEMS OF BUISNESS/HANDOUTS: VanOverbeke passed around the MASWCD Legislative Report, State Convention 2008 Resolution Tally Sheet, and news column from State Rep. Andrew Falk. Boulton present at this time. Oath of Office completed for Boulton.

#### REPORTS:

ASSISTANT STATE CONSERVATIONIST'S REPORT: Gary Watson, Assistant State Conservationist, report follows:

- New Farm Bill Language; Freedom of Information Act- information on computers, etc.
- Working on an agreement to continue to share information w/districts.
- Appreciate help w/first NRCS audit.
- EQIP-Liquidated damages for not following contract.

COUNTY COMMISSIONER'S REPORT: Curt Blumeyer, County Commissioner's report follows:

- Purchased a cat/dozer w/4000 hours.
- Windows going in courthouse.

- Lee Amundson and Blumeyer met w/state on wind turbine. County is not going to participate; will sell 5 acres land to put turbine on.
- February 1, 2009, courthouse will be open through the noon-hour
- State auditors are at the courthouse working on 07 audit.

DISTRICT MANAGER’S REPORT: Pauline VanOverbeke, District Manager’s report follows:

- Completed SWCD Year-End Reporting: year-end financials, Ag BMP Annual Report/Application, MDA, NRBG eLINK, year-end worksheets, W-2’s 1099’s, Annual Plan, monthly and yearly budgets.
- Will be taking annual leave in February. Will get meeting notice and minutes out w/out a financial report attached the two-weeks before the board meeting.
- LincPass; district is waiting for email.
- Yellow Medicine River Project-Clean Water Legacy Grant which Lincoln, Lyon and Yellow Medicine SWCD’s applied for was approved at \$100,000.
- Ultimate Office item ordered in Dec. and reimbursed for in Dec. was cancelled. VanOverbeke paid back the amount which she was paid of \$55.72.
- Next projects: Annual Report for web site, update/redo web site and Water Plan update/amendment.
- Ron Madsen, Engineering Technician’s Report: Burn Meeting on April 17<sup>th</sup> at the Brick Manor; Motion by Weber, seconded by Schardin to pay \$5 per person up to 50 people, not to exceed \$250.00. Affirmative: Christianson, Sorensen, Schardin, Weber and Boulton. Opposed: None. Motion Carried. Reviewed the drill information prepared by Madsen with the board; discussion.

CONSERVATION TECHNICIAN’S REPORT: Dale Sterzinger, Conservation Technician, report attached.

EDUCATION COORDINATOR’S REPORT: Terry Dybsetter, Education Coordinator, reported she will be working on poster contest material, newsletter going out in February, and mailing to rain gauge people.

FARM BILL ASSISTANT’S REPORT: Randy Kraus, Farm Bill Assistant reported on the WLI; local Pheasants Forever is going to enhance the CP38 program by adding \$25/ac. for those reseeding with a premium seed mix; and Pheasants Forever also has round-up ready corn for seed plots.

Madsen present at this time.

DISTRICT CONSERVATIONIST’S REPORT: Dennis Johnson, District Conservationist, report attached and;

- Building; NRCS is now in charge of the office space. Switched from FSA to NRCS; NRCS has a contracting officer, Laurie Otte with leasing authority.
- Tyler Rod and Gun; Pheasants Forever is putting funding towards trees and the 4-H club is going to be planting the trees and laying the mats for the project.

OTHER REPORTS: Sorensen reported on RCRCA; Thomsen’s cost-share amendment was approved. Possibly join RCRCA and Area II together, because there are a lot of the same members on both boards. Madsen reported on the Yellow Medicine River Watershed District Special meeting concerning a feedlot producer; the outcome of the meeting was to monitor above and below the site looking at water quality point source pollution.

CLEAN WATER, LAND AND LEGACY: Handouts and discussion on the Clean Water, Land, and Legacy Amendment. We will have our brain storming meeting right after the February board meeting.

The next meeting of the Lincoln SWCD will be on Wednesday, February 18, 2009 at 10:00 a.m.

The meeting declared adjourned by the Chairman, Christianson, at 1:37 p.m.

APPROVED: \_\_\_\_\_  
DATE SIGNATURE