



Lincoln SWCD

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“Helping bring YOU clean water”

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## LINCOLN SOIL AND WATER CONSERVATION DISTRICT

Minutes of the Lincoln Soil and Water Conservation District, Regular Meeting, USDA Building, Ivanhoe, MN, April 15, 2009.

Meeting called to order by the Chairman, Daniel Christianson, at 7:08 a.m.

|                            |                                       |                                      |
|----------------------------|---------------------------------------|--------------------------------------|
| <u>Members Present:</u>    | <u>District Staff Present:</u>        | <u>NRCS Present:</u>                 |
| Daniel Christianson, Chair | Pauline VanOverbeke, Dist. Manager    | Dennis Johnson, Dist. Cons. @ 7:50am |
| Conrad Schardin, Secretary | Terry Dybsetter, Education Coord.     | <u>Others Present:</u>               |
| John Boulton, PR&I         | Ron Madsen, Eng. Tech.                | Curt Blumeyer, County                |
| Commissioner               |                                       |                                      |
| <u>Members Absent:</u>     | Dale Sterzinger, Cons. Tech. @ 7:45am | Mike Skogland, SWPTSA                |
| Joe Weber, Treasurer       | Randy Kraus, Easement Tech.           | Russ Hoogendoorn, SWPTSA             |
| Glen Sorensen, Vice Chair  |                                       |                                      |

AGENDA: An updated agenda was distributed.

MINUTES: The minutes from the March 18, 2009 meeting were approved as mailed.

TREASURER’S REPORT: Motion by Schardin, seconded by Boulton to approve the Treasurer’s Report for March, 2009. Affirmative: Christianson, Schardin, and Boulton. Opposed: None. Motion Carried.

BILLS: Motion by Boulton, seconded by Schardin to approve the payment of the bills for \$26,176.05 (see attachment). Affirmative: Christianson, Schardin, and Boulton. Opposed: None. Motion Carried.

PURCHASE PALLET JACK: Motion by Schardin, seconded by Boulton to purchase a pallet jack from Runnings. Affirmative: Christianson, Schardin, and Boulton. Opposed: None. Motion Carried.

TRANSFER OF FUNDS: Motion by Schardin, seconded by Boulton to approve the transfers from the checking Account to MMS of \$23,500.00. Affirmative: Christianson, Schardin, and Boulton. Opposed: None. Motion Carried.

ACTUAL AND BUDGETED INCOME AND EXPENDITURE STATEMENT: VanOverbeke handed out the March, 2009 monthly and yearly actual and budgeted income and expenditure statement for review.

FARM BILL ASSISTANT GRANT-PHASE IX: Motion by Boulton, seconded by Schardin to approve the Farm Bill Assistant Grant Phase IX and to have Christianson sign the grant. Affirmative: Christianson, Schardin, and Boulton. Opposed: None. Motion Carried.

OTHER BUSINESS: Call for 2009 Resolutions and process.

### REPORTS:

COUNTY COMMISSIONER’S REPORT: Curt Blumeyer, County Commissioner’s report follows:

- Windows and air conditioning project will be completed in a couple of weeks.
- Cell phone policy.
- County Rd 12 project.
- 2007 Audit completed; reviewing.

DISTRICT MANAGER’S REPORT: Pauline VanOverbeke, District Manager’s report follows:

- New special district financial reporting form from the Office of State Auditor; filled out for 07 & 08.

- Otter Tail Power Company refund of \$1,495.53 from Building contract.
- SWPTSA Agreement and findings from questions asked at SWPTSA meeting.
- Reviewed brain storming meeting held for the Redwood and Cottonwood rivers watershed areas.
- Will need to have a personnel committee meeting to review employee policy that is in the process of being re-written and to put in place a possible plan in case of budget cuts/reprogramming.
- The district will celebrate 65 years on July 3, 2009. VanOverbeke asked about sponsoring an open house with door prizes, give-a-ways, light meal, etc. Board okayed to get started on a plan and to come up with possible give-a-ways.
- Upcoming meetings: Leadership Training-April 17<sup>th</sup>; Yellow Medicine/Lac qui Parle Brain storming meeting-April 20<sup>th</sup>; Envirothon-May 6<sup>th</sup>; and Pay Equity meeting-May 8<sup>th</sup>.

Sterzinger present at this time.

EDUCATION COORDINATOR’S REPORT: Terry Dybsetter, Education Coordinator, reported on the poster contest presentations and area wide not a state wide competition anymore; Stewardship material out with 6 parishes participating; Arbor Day tree plantings at the 2-schools; April 30<sup>th</sup> is the 4<sup>th</sup> grade field day; and Women’s Day event county wide.

Johnson present at this time.

DISTRICT CONSERVATIONIST’S REPORT: Dennis Johnson, District Conservationist report follows:

- Reviewed the Memorandum of Understanding with the Board of Supervisors.
- Reviewed the Freedom of Information Act guidelines; basically nothing can be shared; explained the maps, etc. with the Board of Supervisors.
- Office space; just under 4,000 square feet. NRCS will now be doing the contracting for the building.

CONSERVATION TECHNICIAN’S REPORT: Dale Sterzinger, Conservation Technician’s report follows:

- Approximately 35,000 – 40,000 trees sold to date; trees being delivered on Thursday; will be planting shortly; working plans and DNR plans.
- Will be going to the schools on an Arbor Day project with Terry.
- WCA; permits w/Highway Dept.; had advanced WCA Training; will need to review aerial slides from past 25-years.
- Redwood – signed a landowner up for 3 blind intakes; and cancelled a project for 16 blind intakes.

ENGINEERING TECHNICIAN’S REPORT: Ron Madsen, Engineering Technician’s reported on the Prescribed Burning workshop on April 17<sup>th</sup>; State C-S contracts; with everything being public information; getting drills ready to go.

EASEMENT TECHNICIAN’S REPORT: Randy Kraus, Easement Technician reported that he has 270 acres of seed sales; CP38 program acres ran out for the state; and WRP/RIM signup starting April 20<sup>th</sup> w/training April 16<sup>th</sup>.

SOUTHWEST PRAIRIES TECHNICAL SERVICE AREA: Mike Skogland and Russ Hoogendoorn, both employees with the SWPTSA gave a presentation on what they do and some of the projects they have been working on.

The next meeting of the Lincoln SWCD will be on Wednesday, May 20, 2009 at 7:00 a.m.

The meeting declared adjourned by the Chairman, Christianson, at 9:24 a.m.

APPROVED: \_\_\_\_\_  
DATE SIGNATURE